



DESERT COMMUNITY COLLEGE DISTRICT
43500 Monterey Avenue
Palm Desert, CA 92260
760.346.8041 | www.collegeofthedesert.edu

**RE: Notice of Intent to Award Request for Proposal Selection of
Executive Search Firm (RFP #2024-03)**

Dear Vendors:

Please take notice that pursuant to RFP No. 2024-03 issued by the Desert Community College District, this shall constitute the District's Notice of Intent to Award a Contract for Selection of Executive Search Firm. The District intends to award the contract to AGB Search subject to approval by the District's Board of Trustees. This Notice of Intent to Award should not be considered as a binding commitment by the District. No such commitment may ensue until both parties have signed a formal contract.

Thank you for your interest in working with the District.

Ellen Clifford

Director of Auxiliary Services, Contracts and Purchasing



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