

FILM 010D: FILM PRODUCTION MANAGEMENT: LOCATION MANAGEMENT

Originator

vsassone

Justification / Rationale

The Coachella Valley is a center for location shooting. Identifying pathways to entry-level-jobs in these productions, ie, PA's or production assistants, has been given primary consideration in discussions with our program's local film advisory group, which resulted in courses be developed in production management, specifically budgeting, scheduling, set management and location scouting and management to give students the tools needed to get these jobs. With the popularity of the film program and enrollment growing, both by word of mouth and articulation agreements with high school film, it's time to expand the film curriculum in a practical, employment-related way. These tools will also benefit students interested in producing and directing film and creative content, as understanding the value time and money and managing these resources properly is directly related to a project's success.

Effective Term

Fall 2020

Credit Status

Credit - Degree Applicable

Subject

FILM - Film

Course Number

010D

Full Course Title

Film Production Management: Location Management

Short Title

LOCATION MANAGEMENT

Discipline**Disciplines List**

Broadcasting Technology (Film making/video, media production, radio/TV)

Film Studies

Media Production (Broadcasting Technology)

Modality

Face-to-Face

Catalog Description

Movies are make-believe. The work done to make them is not. Long before cameras roll, and continuing when and long after they do, line producers, production managers, locations managers, first assistant directors and others are working hard to prepare for, manage and carry out a process that will utilize the talents of a small army of creative and technical filmmakers and allocate valuable, irreplaceable resources not the least of which are time and money. There is no just "going out and shooting" this. The seeming madness of the creative process that is filmmaking is in reality managed in a process of its own that evolved with the medium. "Where's the bathroom?!" These are the first words out of the grip's mouth - or the steely eyed Production Manager of a film upon arriving at a location set. This course will teach students how to manage a location setting. In doing so, they will learn how to scout a location, the legal and financial requirements of securing one, prepping it for production, managing it, locking it down, "owning it" and eventually leaving it in the same or better condition than when production began. This course is valuable for anyone interested in producing, line producing, production managing, set managing, location scouting and managing and producing or directing a movie.

Schedule Description

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Lecture Units

1.5

Lecture Semester Hours

27

In-class Hours

27

Out-of-class Hours

54

Total Course Units

1.5

Total Semester Hours

81

Prerequisite Course(s)

FILM 002A

Required Text and Other Instructional Materials**Resource Type**

Book

Author

Bastian Cleve

Title

Film Production Management

Edition

4th

Publisher

Routledge

Year

2017

College Level

Yes

ISBN #

0415788773

Class Size Maximum

24

Entrance Skills

Identify and demonstrate a basic working knowledge the elements of pre-production planning in order to successfully develop a film or video for production.

Requisite Course Objectives

FILM 002A-Identify and demonstrate the elements of pre-production including scripting, scheduling, storyboarding and shot listing involved to successfully develop and prepare an original short film/video for production.

Entrance Skills

Identify and demonstrate a basic working knowledge of the the elements involved in production.

Requisite Course Objectives

FILM 002A-Identify and demonstrate the elements of production including camera, sound, performance, set protocols and management procedures required to successfully shoot a short film/video.

Course Content

- The Role of the Location Scout and Locations Manager
- Scouting Locations
- Scout Reports - walk through before and after plus owner sign-off
- Location Releases - who is authorized to sign?
- Negotiating Location Fees
- Bathrooms
- Staging, Holding and Meals on Location
- Parking, Pedestrians, Noise, Set-Up and Tail Light Negotiations and other Location-Specific Issues
- Company Moves
- Safety First

Course Objectives

	Objectives
Objective 1	Analyze and evaluate the process, legalities, union requirements and creative and practical issues of scouting, securing and properly managing a movie production location.
Objective 2	Formulate the ability to scout a location, create reports for the producer and director, negotiate fees, secure releases, identify and deal with location-specific issues, set-up the location for production and leave it in as good or better condition than it was found.

Student Learning Outcomes

Upon satisfactory completion of this course, students will be able to:	
Outcome 1	Scout, secure and manage a movie location.
Outcome 2	Work effectively as a Production Assistant on a professional location scouting team.

Methods of Instruction

Method	Please provide a description or examples of how each instructional method will be used in this course.
Activity	Practice protocols and processes of scouting, securing and setting up a movie set on location
Collaborative/Team	Determine scout team's functions, communication among themselves, with production office and with producer/director
Observation	Instructor evaluation by observation of team and individual activity

Methods of Evaluation

Method	Please provide a description or examples of how each evaluation method will be used in this course.	Type of Assignment
Group activity participation/observation	Over the course of six to eight in class (field trips when needed) learning projects, students will collaborate in teams to scout, secure and manage a film production location and instructor will evaluate by observation and critique	In and Out of Class
Student participation/contribution	Students will participate in scouting, securing and managing a location for a Film 2B or C (Production II or III) narrative film production	Out of Class Only
Tests/Quizzes/Examinations	Test basic knowledge of practices and protocols of set management	In Class Only
Reading reports	Reports written based on text and other readings will be submitted for instructor evaluation	Out of Class Only

Assignments

Other In-class Assignments

Scout location options for for a movie

Create Scouting Reports

Negotiate locations fees and releases

Identify issues regarding the management of several locations and develop management plans for parking, pedestrians, permits, load in/out, staging, holding, meals, departmental needs, power, accessibility, safety, crowd control, company moves and other issues of movie production out of studio.

Other Out-of-class Assignments

Scout a movie location and create scouting reports.

Read text and articles

Grade Methods

Letter Grade Only

MIS Course Data

CIP Code

50.0602 - Cinematography and Film/Video Production.

TOP Code

061220 - Film Production

SAM Code

C - Clearly Occupational

Basic Skills Status

Not Basic Skills

Prior College Level

Not applicable

Cooperative Work Experience

Not a Coop Course

Course Classification Status

Credit Course

Approved Special Class

Not special class

Noncredit Category

Not Applicable, Credit Course

Funding Agency Category

Not Applicable

Program Status

Program Applicable

Transfer Status

Not transferable

Allow Audit

No

Repeatability

No

Materials Fee

No

Additional Fees?

No

Approvals**Curriculum Committee Approval Date**

11/21/2019

Academic Senate Approval Date

12/12/2019

Board of Trustees Approval Date

1/17/2019

Chancellor's Office Approval Date

1/21/2020

Course Control Number

CCC000612106

Programs referencing this courseBasic Film Production Certificate of Achievement (<http://catalog.collegeofthedesert.eduundefined?key=149/>)Advanced Film Production Certificate of Achievement (<http://catalog.collegeofthedesert.eduundefined?key=196/>)Film Production Management Certificate of Achievement (<http://catalog.collegeofthedesert.eduundefined?key=269/>)Film Production AS Degree (<http://catalog.collegeofthedesert.eduundefined?key=69/>)