

# ENG 302: SENTENCES AND SYNTAX

---

**Originator**

rsagara

**Justification / Rationale**

I am updating this course as part of the periodic review and revision process.

**Effective Term**

Spring 2022

**Credit Status**

Noncredit

**Subject**

ENG - English

**Course Number**

302

**Full Course Title**

Sentences and Syntax

**Short Title**

SENTENCES AND SYNTAX

**Discipline****Disciplines List**

English

**Modality**

Face-to-Face

100% Online

Hybrid

**Catalog Description**

This course provides an overview of English syntax and usage. Emphasis is on concepts that directly impact college-level reading and writing. (Noncredit In-class Hours: 10)

**Schedule Description**

ENG 302 introduces students to English syntax and usage.

**Non-credit Hours**

30

**Lecture Units**

0

**Lab Units**

0

**In-class Hours**

10

**Out-of-class Hours**

20

**Total Course Units**

0

**Total Semester Hours**

30

**Override Description**

noncredit course

**Required Text and Other Instructional Materials****Resource Type**

Book

**Open Educational Resource**

No

**Formatting Style**

MLA

**Author**

Hacker, Diana, and Nancy Sommers

**Title**

Rules for Writers, with 2020 APA Update

**Edition**

9th

**City**

Boston

**Publisher**

Bedford/Macmillan

**Year**

2020

**College Level**

Yes

**Flesch-Kincaid Level**

14

**ISBN #**

9781319367817

---

**Class Size Maximum**

25

**Course Content**

- Learn how to combine phrases and clauses using a combination of punctuation marks and conjunctions.
- Learn what syntax and usage are, and correct common errors and/or problems related to syntax and usage.
- Revise writing by correcting sentence-boundary errors.

**Course Objectives**

	Objectives
Objective 1	Combine phrases and clauses, using a combination of punctuation marks and conjunctions.
Objective 2	Identify and correct common syntactic problems, such as dangling modifiers and mixed constructions.
Objective 3	Identify and correct common sentence-boundary errors, such as comma splices and fragments.
Objective 4	Utilize a handbook to look up grammatical and syntactic rules and conventions.

**Student Learning Outcomes**

Upon satisfactory completion of this course, students will be able to:	
Outcome 1	Compose sentences that accurately combine phrases and clauses (e.g., using punctuation and conjunctions) to clearly state ideas.
Outcome 2	Evaluate sentences for syntactic problems, such as dangling modifiers and mixed constructions.
Outcome 3	Assess and revise sentences that contain sentence-boundary errors, such as comma splices and fragments.

**Methods of Instruction**

Method	Please provide a description or examples of how each instructional method will be used in this course.
Discussion	Students will engage in whole-class and group discussions about the course concepts.
Demonstration, Repetition/Practice	Students will work on exercises related to sentences and syntax.
Collaborative/Team	Students will participate in group discussions, activities, and assignments.
Participation	Students will participate in group and whole-class activities
Lecture	Instructors will lecture on sentence and syntax topics, as appropriate.

**Methods of Evaluation**

Method	Please provide a description or examples of how each evaluation method will be used in this course.	Type of Assignment
Written homework	Students will regularly complete homework assignments. (100% of homework assignments will be completed out of class, by definition.)	Out of Class Only
Mid-term and final evaluations	Students may complete midterm and/or final assessments on course concepts. (The percentage of in-class and out-of-class evaluations may vary, depending on instructor.)	In and Out of Class
Tests/Quizzes/Examinations	Students will complete short quizzes and tests, in order for the instructor to assess students' mastery of course content. (The percentage of in-class and out-of-class evaluations may vary, depending on instructor.)	In and Out of Class
Other	Out-of-class hours will be accounted for electronically through the learning management system.	Out of Class Only

**Assignments**
**Other In-class Assignments**

- Complete syntax and usage exercises.
- Work in small groups to solve sentence and syntax problems.

**Other Out-of-class Assignments**

- Complete assigned sentence and syntax exercises.

**Grade Methods**

Pass/No Pass Only

**Distance Education Checklist**

Include the percentage of online and on-campus instruction you anticipate.

Online %

100

**What will you be doing in the face-to-face sections of your course that necessitates a hybrid delivery vs a fully online delivery?**

N/A (This course can be offered fully online. There is nothing that "necessitates a hybrid delivery," although the course may be offered as a hybrid class.)

**Instructional Materials and Resources****If you use any other technologies in addition to the college LMS, what other technologies will you use and how are you ensuring student data security?**

None.

**If used, explain how specific materials and resources outside the LMS will be used to enhance student learning.**

N/A

**Effective Student/Faculty Contact****Which of the following methods of regular, timely, and effective student/faculty contact will be used in this course?****Within Course Management System:**

Discussion forums with substantive instructor participation  
Online quizzes and examinations  
Regular virtual office hours  
Timely feedback and return of student work as specified in the syllabus  
Weekly announcements

**External to Course Management System:**

Direct e-mail  
Posted audio/video (including YouTube, 3cm mediasolutions, etc.)  
Synchronous audio/video  
Telephone contact/voicemail

**Briefly discuss how the selected strategies above will be used to maintain Regular Effective Contact in the course.**

Students will regularly and frequently complete assignments in discussion forums and/or groups, and they will regularly and frequently submit written assignments, so they will receive regular and frequent feedback from the instructor on these assignments.

**If interacting with students outside the LMS, explain how additional interactions with students outside the LMS will enhance student learning.**

N/A

**Other Information****MIS Course Data****CIP Code**

23.0101 - English Language and Literature, General.

**TOP Code**

150100 - English

**SAM Code**

E - Non-Occupational

**Basic Skills Status**

Basic Skills

**Prior College Level**

One level below transfer

**Cooperative Work Experience**

Not a Coop Course

**Course Classification Status**

Other Non-credit Enhanced Funding

**Approved Special Class**

Not special class

**Noncredit Category**

Elem/Secondary Basic Skills

**Funding Agency Category**

Not Applicable

**Program Status**

Program Applicable

**Transfer Status**

Not transferable

**General Education Status**

Y = Not applicable

**Support Course Status**

N = Course is not a support course

**Allow Audit**

No

**Repeatability**

Yes

**Repeatability Limit**

NC

**Repeat Type**

Noncredit

**Justification**

This course is meant to supplement students' development of academic English skills. As such, students may repeat this course as often as they deem necessary.

**Materials Fee**

No

**Additional Fees?**

No

**Approvals****Curriculum Committee Approval Date**

03/18/2021

**Academic Senate Approval Date**

03/25/2021

**Board of Trustees Approval Date**

4/16/2021

**Chancellor's Office Approval Date**

07/18/2021

**Course Control Number**

CCC000626137

**Programs referencing this course**

Sentence Certificate of Competency (<http://catalog.collegeofthedesert.eduundefined/?key=159>)

