



BOARD POLICY

2410

DESERT COMMUNITY COLLEGE DISTRICT

BOARD POLICIES AND ADMINISTRATIVE PROCEDURES

Board Policies

The Board may adopt such policies as are authorized by law or determined by the Board to be necessary for the efficient operation of the District. Board policies are intended to be statements of intent by the Board on a specific issue within its subject matter jurisdiction.

Adoption, revision, or deletion will be determined by the Board upon recommendation of the Superintendent/President, based on recommendations of the Community College League of California (CCLC) or upon internal recommendation. Internal recommendation can occur at any time as a consequence of determined need or as a result of the annual policy and procedure review process. The Superintendent/President will ensure systematic review of all policies and procedures at least once in any seven-year cycle.

The policies have been written to be consistent with provisions of law, but do not encompass all laws relating to District activities. Federal and state laws shall prevail over policies in the event of contradiction. All District employees are expected to know of and observe all provisions of law pertinent to their job responsibilities.

Policies of the Board may be adopted, revised, added to, or amended, or deleted, at any regular Board meeting by a majority vote. Proposed changes or additions shall normally be introduced not less than one regular meeting prior to the meeting at which action is recommended. In unusual circumstances, the Board may change, amend, or add to Board Policies at the same meeting at which they are introduced.

The Board shall regularly assess its Policies and Procedures for effectiveness in fulfilling the District's mission.

Administrative Procedures

Administrative Procedures are to be issued by the Superintendent/President as statements of method to be used in implementing Board Policy. Such administrative procedures shall be

consistent with the intent of the related Board Policies. Administrative Procedures may be revised as deemed necessary by the Superintendent/President.

The Superintendent/President shall regularly provide to the Board, for information, all adopted, revised, or upon request, provide members of the Board with copies of all adopted Administrative Procedures. The Board reserves the right to direct revisions of the Administrative Procedures should they, in the Board's judgment, be inconsistent with the adopted Board's own Policies.

Copies of all Board Policies and Administrative Procedures shall be readily available to District employees and the general public on the District website.

References:

Education Code Section 70902

ACCJC Accreditation Standards IV.C.7, IV.D.4, I.B.7, and I.C.5

Administrator: Superintendent/ President

Executive Cabinet Review/Approval: 9/10/2024

College Planning Council/Information Item: 9/13/2024

Board Review/Approval – 1st Reading: 10/18/2024

Board Review/Approval – 2nd Reading: 11/15/2024

Next Review: 2032-2033