COLLEGE of the DESERT

ENROLLMENT VERIFICATION

Instructions

- Complete the form at the Admissions & Records Office in person during operational hours with a valid photo ID. Current students may submit the enrollment verification form through their MyCOD email with a valid photo ID to enrolls@collegeofthedesert.edu.
- Submit a $5 payment to the Bursar's Office if fee is required for request type.

STUDENT INFORMATION

_____

Last Name   First Name   MI   Student ID#

_____

Date of Birth   Other Names Used   Email Address   Phone Number

_____   _____

Estimated Dates of Attendance   Social Security Number (Only required if enrolled prior to Fall 1989)

REQUEST TYPE

California Employment Development Department (EDD) *No Fee Required*

Housing (LIHTC) *No Fee Required*

Child Care *No Fee Required*

Scholarship *Fee Required $5*

Third-Party Verification (auto insurance, good student discount, etc.) *Fee Required $5*

o   Provide form to be completed with this request.

Other: _____ *Fee Required $5*

DELIVERY INSTRUCTIONS (CHOOSE ONE)

Student Pick-Up

_____

Mail to the following address: _____

_____

_____

STUDENT ACKNOWLEDGEMENT

- College of the Desert is not responsible for lost or misdirected mail by USPS, the receiving school, or third-party agency/individual. Mailed verifications will be sent to the address exactly as indicated above.
- I release College of the Desert and its agents from any liability for consequences which may result from provision of the requested information.

I acknowledge that I have read and agree with these conditions.

_____   _____

Student Signature   Date

OFFICE USE ONLY

Date Completed:_____

ENVR   A&R Initial:_____