Academic Senate – Curriculum Committee

Agenda for

Tuesday, December 5, 2024

12:30 pm – 1:50 pm

Rm 269 Cravens Student Services
Zoom Link:

https://collegeofthedesert-edu.zoom.us/j/86330457342

Academic Senate Mission Statement: As the official voice of faculty in academic and professional matters at the College of the Desert, the Academic Senate is committed to equity, student learning and student success. The Academic Senate at College of the Desert is committed to:

Lead and advocate proactively for the development of policies, processes, and practices that benefit student success and develop faculty leaders;

Include diverse faculty, perspectives, and experiences that represent our student populations in our decision making;

Empowering faculty to engage the shared governance of College of the Desert in the 10+1 areas and to take-action for continued improvement of teaching, learning, and faculty participation in the areas of:

1. **Curriculum includes establishing prerequisites and placing courses within disciplines**
2. **Degree and certificate requirements**
3. **Grading policies**
4. **Educational program development and educational program discontinuance**
5. **Standards or policies regarding student preparation and success**
6. **District and college governance structures, as related to faculty roles**
7. **Faculty roles and involvement in accreditation processes, including self-study and annual reports**
8. **Policies for faculty professional development activities**
9. **Processes for program review**
10. **Processes for institutional planning and budget development**

❖ **Other academic and professional matters as mutually agreed upon between the governing board and the academic senate.**

Committee Members:

John Learned, Chair; Erynn Richardson, Arts & Media; Eddie Vaca, Applied Sciences; Lisa Davenport, Adjunct; Gwen Earle, Business; Victoria Curry, Library, DE, Student Support Services; Martha Torres Mendez, Communication & Humanities; Mariana Zepeda, General Counseling; Sharon Vilarino, Health Sciences & Education; Dan Kleinfelter, Math & Computer Science; Alexa Sawa, Science & Engineering; Elizabeth Walker, Social Sciences

Guests and Ex-Officio: Misty Burruel (Vice President, Instruction), K. Camacho (Student Learning Outcome Coordinator), J. Huntzinger (Articulation Officer), Gissel Abril Sanchez, (Student Representative), R. Brazell and C. Etter (Curriculum & Catalog Specialists)

Recorder: Cheryl Louise Etter

Quorum 6 Majority 7:

Subject to Brown Act: Yes

1. Call to Order/Roll Call

 1.1   Public Comments

2. Action Items

2.1 Approval of Agenda

2.2 Approval of Minutes: 11/19/2024

2.3   Consent

2.4   2nd Reading: Modified Courses

2.4.1   GOLF 025: Golf Shop Operations
Suggested Effective Term: Fall 2025. Adding 100% Online modality, updating units 2-3, updating textbook, Course Content, Methods of Instruction and Evaluation, SLO's, SOC Code, and CIM Code

2.4.2   GOLF 029: Methods of Teaching Golf
Suggested Effective Term: Fall 2025. Adding 100% Online modality, updating units 2-3, updating textbook, Methods of Instruction and Evaluation, SLO's, SOC Code, and SAM Code

2.4.3   HS 068: Pharmacy Technician
Suggested Effective Term: Fall 2025. Updating class size maximum 36-45. Adding Prerequisites: HS 067 & HS 065.

2.4.4   HS 074: Informatics for Health Science

Suggested Effective Term: Spring 2025.
Adding 100% Online and Hybrid Modalities, updating textbook.

2.4.5   PS 002: Introduction to Comparative Governments
Suggested Effective Term: Fall 2025. Program Applicable: Yes. Removing Prerequisite: PS 001. (A)

2.4.6   PS 003: Introduction to Political Theory
Suggested Effective Term: Fall 2025. Program Applicable: Yes. Removing Prerequisite: PS 001. (A)

2.4.7   PS 004: Introduction to International Relations
Suggested Effective Term: Fall 2025. Program Applicable: Yes. Removing Prerequisite: PS 001. (A)

2.4.8   PS 005: The American Presidency
Suggested Effective Term: Fall 2025. Program Applicable: Yes. Removing Prerequisite: PS 001. **(A)**
        2.4.9

   2.5   **2nd Reading:** New Courses

      2.5.1 FIRE 016: Emergency Service Leadership Through Team Building
         Suggested Effective Term: Fall 2026. Prerequisite: FIRE 001. Advisory: ENG061. Program Applicable: Yes. (A)

      2.5.2 MATH 011B: Math Concepts for Elementary School Teachers – Geometry
         Suggested Effective Term: Spring 2026. Prerequisite: MATH 011. Advisories: ENG 001A, MATH 061, MATH 361. Requesting COD GE C3. Designate CSU. (A)

      2.5.3 WEG 395A: General Work Experience
         Suggested Effective Term: Spring 2025. Program Applicable: Yes

   2.6   **Pulled off Consent**

   2.7   **First & Second Reading: New Program**
      2.7.1 Public Health AS-T Degree

   2.8   **First& Second Reading: Program Deletions**
      2.8.1 Psychology AA Degree
      2.8.2 Public Health Science AS-T Degree
      2.8.3 Mass Communication A.A. Degree
      2.8.4 Social Science AA Degree

2.9 First & Second Reading: Program Modifications- CAL-GETC ONLY

2.9.1 Biology AS-T Degree
2.9.2 Administration of Justice AS-T Degree
2.9.3 Journalism AA-T Degree
2.9.4 Music AA-T Degree
2.9.5 Film, Television, and Electronic Media AS-T
2.9.6 Philosophy AA-T Degree
2.9.7 Psychology AA-T Degree
2.9.8 Child and Adolescent Development AA-T Degree
2.9.9 Early Childhood Education AS-T Degree
2.9.10　　　Geology AS-T Degree
2.9.11　　　Physics AS-T Degree
2.9.12　　　Global Studies AA-T Degree
2.9.13　　　Computer Science AS-T Degree
2.9.14　　　Mathematics AS-T Degree

2.10 First & Second Reading: Program Modifications- CAL- GETC Plus Other Changes

2.10.1　　　Spanish AA-T Degree
Cal-GETC updates. Updated catalog description, career opportunities, goals and objectives, Program Learning Outcomes, Added Required Core Heritage Pathway: SPAN 021, SPAN 022. Added SPAN 024 to List A. Adding the following courses to Approved Course Substitutions: ETHN 002, HIST 023, SPAN 007, ANTH 002, COMM 017, SOC 015, GEOG 002. Degree Total remains 60 Units.

2.10.2　　　Art History AA-T Degree
Cal-GETC updates. Updated Catalog description. Added ARTH 012A or ARTH 012B or ARTH 012C to required courses. Added ART 034 to List B of required courses. Removed SOC 014 and SOC 015 from list C of required courses.
Degree Total remains 60 Units.

2.10.3　　　English AA-T Degree
Cal-GETC updates. Updated Catalog description, goals and objectives, program learning outcomes. Removed J 003A and TA 001 from List B of required courses. Removed ASL 001, FR 001, GER 001, GER 002, JPN 001, SPAN 001 from list C of program requirements. Added ENG 026, SPAN 021, SPAN 022 from program requirements.
Degree Total remains 60 Units.

2.10.4　　　Nutrition and Dietetics AS-T Degree
Cal-GETC and CCN updates. Updated Catalog description. Removed PSY 001, SOC 003, MATH 014, HS 014, BI 004, CH 004, and KINE 008 from required courses. Added SOC 003, BI 013, BI 014, CH 007, KINE 010 to

list of options for required courses. Degree Total remains 60 Units.

2.10.5   Kinesiology AA-T Degree
Cal-GETC updates. Updated Catalog description. Removed KINE 046, 083, 084, 057, 051, 053, 046, 071, 073, 083, 043, 057, 063, 087, Math 014 from required courses option. Added KINE 068, 048 as choices for required courses. Degree Total remains 60 Units.

2.10.6   Agriculture Plant Science AS-T Degree
Cal-GETC and CCN updates. Updated Catalog description. Added BUMA 003 to list of options for required courses. Degree Total remains 60 Units.

2.10.7   Economics AA-T Degree
Cal-GETC and CCN updates. Updated Catalog description, goals and objectives. Added SOC 003 and BUMA 003 as or options to required courses. Added BUMA 015, MATH 002A, MATH 002B to list of options for required courses. Degree Total remains 60 Units.

2.10.8   Anthropology AA-T Degree
Cal-GETC and CCN updates. Updated catalog description, Program Learning Outcomes. Degree Total remains 60 Units.

2.10.9   Political Science AA-T Degree
Cal-GETC and CCN updates. Updated catalog description, goals and objectives. Added PS 006, 007, 008, 009 to list A of options for course requirements. Degree Total remains 60 Units.

2.10.10   Theatre Arts AA-T Degree
Cal-GETC updates. Updated catalog description. Added TA 094, 095, 096, MUS 084, 085, 086, TA 031, 032, 12, 013, 094, 095, 096. As options for required courses. Degree Total remains 60 Units.

2.10.11   Studio Arts AA-T Degree
Cal-GETC updates. Updated catalog description. Added ART 008 under new Curricular area: Applied Design. Degree Total remains 60 Units.

2.10.12   Communication Studies 2.0 AA-T
Cal-GETC updates. Updated catalog description. Degree Total remains 60 Units.

2.10.13   Business Administration 2.0 AS-T Degree
Cal-GETC and CCN updates. Updated catalog description. Degree Total remains 60 Units.

2.10.14   History AA-T Degree

Cal-GETC updates. Updated Catalog description, goals and objectives. Removed COMM 017 from required courses. Degree Total remains 60 Units.

2.10.15   Sociology AA-T Degree
Cal-GETC and CCN updates. Updated Catalog description, goals and objectives. Added SOC 009, 005 and 006 to list of required courses. Degree Total remains 60 Units.

2.10.16   Geography AA-T Degree
Cal-GETC and CCN updates. Updated Catalog description. Removed GEOG 007 from list A of options for required courses. Degree Total remains 60 Units.

2.11 First & Second Reading: Course Modifications- Local Degrees

2.11.1   Ethnic Studies AA Degree
Cal-GETC updates. Updated Catalog description. Added SJS 020 to list of objectives. Removed PS 010, ANTH 007 to list of electives. Degree Total remains 60 Units.

2.11.2   Digital Design AA Degree
Cal-GETC updates. Updated Catalog description. Removed DDP 101, 102, 103,195, ECON 001, FILM 001, 003, 002A, 007, 012A, J 004A, 010 and added ARTH 012A, 012B, 012C, 033 from required courses area. Removed Transferable Electives Area: Art 001A, 005A, 003A, 014A, 019, 025A, 030A, BUAC 020A, 010, 026, DDP 095A, 113, 116, 130. Degree Total remains 60 Units.

2.11.3   Graphic Design and Marketing AA Degree
Cal-GETC updates. Updated Catalog description, goals and objectives. Removed DDP 101, 120, BUMA 010, ECON 001, ARTH 002A, 002B, 002C, ART 003A, 012A, 012B, 012C. Added DDP 103, 110, 111, 112, 113, 151, 095A and BUMA 027 to required courses area. Degree total remains at 62-63 Units.

2.11.4   Interaction Design AS Degree
Cal-GETC updates. Updated Catalog description. Removed DDP 101, 111, 131, 132, ART 003A, CIS 082C. Added DDP 201 to required courses area. Degree total remains at 62-63 Units.

2.11.5   Liberal Arts: Arts, Humanities & Communication Studies AA Degree
Cal-GETC and CCN updates. Updated goals and objectives. Added DANC 076A, PHIL 001, SPAN 007, SPAN 024, TA 009 to program requirements. Degree Total remains 60 Units.

2.11.6   Liberal Arts: Business and Technology AA Degree
Cal-GETC updates. Updated goals and objectives. Removed BUHM 063, MATH 014 and added BUMA 094, CIS 009, CS 007A, MATH 001A, 001B, 012, 016, 150, 955 from program requirements.
Degree Total remains 60 Units.

2.11.7   Liberal Arts: Math and Science AA Degree
Cal-GETC and CCN updates. Updated catalog description, goals and objectives. Added CH 002, MATH 016, 020, 955.
Degree Total remains 60 Units.

2.11.8   Liberal Arts: Social and Behavioral Sciences AA Degree
Cal-GETC and CCN updates. Updated catalog description, goals and objectives. Added CDE 103, 227, CJ 006, EDUC 001, PS 006, PS 009, SJS 020, 021, SOC 007, 009 to program requirements.
Degree Total remains 60 Units.

2.11.9   Health Science AS Degree
Cal-GETC and CCN updates. Updated catalog description. Added: CH 007, 061, KINE 007. Removed: HS 014, ENG 001A, SOC 003, SPAN 001 ASL 001, PSY 001, 003, SOC 001 from program requirements.
Degree Total remains 60 Units.

2.11.10   Sports Medicine AS Degree
Cal-GETC and CCN updates. Updated catalog description. Removed KINE 004, 096, 096A from program requirements.
Degree Total remains 60 Units.

2.11.11   Engineering AS Degree
Cal-GETC updates. Removed MATH 002A, CH 001A, CS 007A, and added PH 003C, CH 001B, MATH 002A, ENGR 012, PH 012 and MATH 002B to program requirements.
Degree Total remains 60-75 Units.

2.11.12   Natural Resources AS Degree (employment preparation)
Updated catalog description. Updated GE Units and removed KINE requirement.
Degree Total remains 60 Units.

2.11.13   Physical Therapist Assistant AS Degree
CCN updates. Updated catalog description. Removed PSY 001, 003, ENG 001A, MATH 045, 049, added MATH 016, SOC 003 to program requirements. Removed KINE requirement.
Degree Total remains 72 Units.

A = Articulation item   S = Substantial change item

2.11.14   Alcohol and Drug Studies AS Degree
Updated goals and objectives, removed PSY 007, 010 and KINE activity from program requirements.
Degree Total remains 60 Units.

2.11.15   Health and Wellness Coaching ~~Coach~~ Certificate of Achievement
Updated catalog description, goals and objectives, program learning outcomes. Removed KINE 009, 007 and added KINE 021 and 095B to program requirements.
Certificate total remains 10-12 Units

2.12 First Reading: New Courses

2.12.1   FIRE 016: Emergency Service Leadership Through Team Building
Suggested Effective Term: Fall 2026. Program Applicable: Yes. Requesting transfer to CSU. C-ID FIRE 200X (A)

2.13 First & Second Reading: Course Modifications

2.13.1   HS 074: Informatics for Health Science
Suggested Effective Term: Spring 2025. Adding 100% and Online modalities. Updated textbook. Program Applicable: Yes.

2.13.2   PS 005: The American Presidency
Suggested Effective Term: Fall 2025. Program Applicable: Yes. Removing Prerequisite: PS 001. (A)

2.13.3   SPAN 004: Intermediate Spanish II
Suggested Effective Term: Spring 2025. Adding hybrid modality. Updated textbook, course content, methods of instruction and evaluation, Program Applicable: Yes. (A)

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Other Action Items

3 Informational Items

3.1 Common Course Numbering

CCN Phase 2 – Course Template
[Faculty Survey (BIO, CHEM, MATH and AST – Due October 20th](#)

CCN Phase 2 Workgroup

Faculty Convenings
To ensure faculty input, we are hosting three virtual CCN faculty events to address 23 courses across 12 disciplines and have invited Academic Senate Presidents at all California Community Colleges to nominate up to two faculty members per discipline to participate in CCN Faculty Workgroups (CCNFWs) during the following multi-day convenings. Please note that while we

value all nominations, not all nominated faculty may be selected for the final composition of the 12-member workgroups. In addition, the ASCCC has invited our intersegmental partners to

appoint faculty to participate in these convenings as intersegmental partner collaboration related to CCN discussions supports the groundwork for successful implementation.

Fall 2024 Phase II Faculty Convening Information

	Time	**Disciplines (Number of Courses)**	**Faculty Nomination Cutoffs**
Oct 28, 29, & 30	1pm - 4pm	History (2 courses) English (2 courses) Economics (2 courses) Art History (2 courses)	**[October 9th](#)**

Nov 18, 19, 20, & 21	1pm - 4pm	Biology (3 courses) Chemistry (3 courses) Math (4 courses) Astronomy (1 course)	October 28th
Dec 2, 3, & 4	1pm - 4pm	Anthropology (1 course) Communication Studies (1 course) Sociology (1 course) Child Development (1 course)	November 12th

Timeline for Phase II and III

CCN Timeline				
CCN Phases	**Proposed Number of Courses**	**Intersegmental, Discipline Faculty CCN Template Development**		**CCN Student-Facing at the Colleges**
		Faculty complete CCN Templates	**Number of CCN Templates**	**Timeline**
Phase I	6	Completed	14 templates	Fall 2025
Phase II	25	Dec. 2024/ Jan 2025		Fall 2026
Phase III	50	May/June 2025		Fall 2027

2.1 CCN Phase 2

Chancellor's Office memorandum dated 9/6/2024 lists this announcement and courses:

The CCN Council and Developmental Workgroup have selected the Phase II courses. While all the process specifics have not been finalized, the ASCCC and the CCN Workgroup are evaluating what worked well during Phase I to inform the Phase II process. Here is the list of proposed Phase II courses.

1. Introduction to Sociology
2. United States History to 1877
3. United States History from 1865
4. Introduction to Literature
5. Principles of Macroeconomics
6. Introduction to Biological Anthropology (with lab)
7. Principles of Microeconomics

8. Interpersonal Communication
9. Human Anatomy with Lab
10. Child Growth and Development
11. Introduction to Chemistry
12. Chemistry sequence:

 a. General Chemistry for Science Majors Sequence A (one-year sequence and includes two courses), OR

 b. General Chemistry for Science Majors I, with Lab (first semester course of the one-year sequence)

13. Argumentative Writing and Critical Thinking Through Literature
14. Art History

 a. Survey of Western Art for Prehistory through the Middle Ages, OR

 b. Survey of Western Art from Renaissance to Contemporary

15. Calculus sequences:

 a. Single Variable Calculus I Early Transcendentals

 b. Single Variable Calculus I Late Transcendentals

 c. Single Variable Calculus II Early Transcendentals

 d. Single Variable Calculus II Late Transcendentals

16. General survey Biology course with lab (no C-ID)
17. Astronomy with lab (no-C-ID)

2.14 Cal-GETC Implementation

Courses (reminder)

- Communication Studies courses (COMM 001, COM 005, COMM 013, COMM 021 and COMM 025) will be submitted for GE approval in December.
- December is the standard time frame for submission with approval expected in mid to late May each year.

Programs

- [CalGETC Implementation Guidelines](#)

- Programs Impacted by Cal-GETC

AD-Ts

Schools	Total Programs
ASBU	4
COMM	3

COUN	0
HSED	6
MASC	7
SSAR	14
Total	34

4 Standing Items

4.1 Course - Program Applicable Status

"Program Applicable" status means that a course will be included in an existing or new degree or certificate program. If there isn't a current program or certificate, do not mark the course as "Program Applicable." New courses must be submitted to the curriculum workflow alongside any modifications to existing programs or new program proposals. Note: Faculty must include new courses as placeholders in their programs before submitting them to the workflow with the new course(s).

4.2 CCN Phase 1 Approval Timeline

- First CCN Phase 1 courses will go to Board of Trustees for review on November 17th

- Courses must be locally, and state approved by December 1st

- At the end of the CCN catalog and schedule description the former title of the course will be listed as a reference (i.e., formerly ENG 001A.

New CCN for 6 courses

Subject	Number	Title	Department	Formerly
COMM	C1000	Public Speaking	COMM – Communication Studies	COMM 001
ENGL	C1000	Academic Reading and Writing	ENGL – English	ENG 001A
ENGL	C1000E	Academic Reading and Writing	ENGL – English	ENG 001X
ENGL	C1001	Critical Thinking and Writing	ENGL - English	ENG 003
POLS	C1000	American Government and Politics	PS – Political Science	PS 001

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PSYC	C1000	Introduction to Psychology	PSY - Psychology	PSY 001
STAT	C1000	Introduction to Statistics	MATH - Mathematics	MATH 014

- [CCN Report](#) impacts course requisites and programs listed below. Review for further details about related courses and programs.

- CCN Impact on AD-Ts

	CCN Impact	AD-Ts	Programs
1	COMM 001	2	Communication 2.
2	ENG 001A		None
2	ENG 001X		None
3	ENG 003	0	None
4	MATH 014	15	Administration of Justice; Agriculture Plant Science; Anthropology; Business Administration 2.0; Child and Adolescent Development; Economics; Hospitality Management; Journalism; Kinesiology; Nutrition and Dietetics, Political Science; Psychology; Public Health Science; Social Justice Studies and Sociology
5	PS 001	2	Journalism; Political Science
6	PSY 001	6	Administration of Justice; Child and Adolescent Development; Communication Studies 2.0; Nutrition and Dietetics; Psychology; Public Health and Science; and Sociology
	Total	25	

CCN 6 Courses – Impact on Course Requisites and All Programs

SCHOOL	COD Courses	C-ID	Title	Course Requisites	Programs
COMM	COMM 001	COMM 110	Introduction to Public Speaking	1	7
COMM	ENG 001A	ENGL 100	English Composition	112	14
COMM	ENG 001X*	ENGL 100	English Composition with Co-Curricular Support	See 112 above	See 14 above
COMM	ENG 003	ENGL 105	Argumentative Writing and Critical Thinking	0	0
MATH	MATH 014	MATH 110	Statistical Methods	1	30
SSAR	PS 001	POLS 110	Introduction to Government	8	10

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SSAR	PSY 001	PSY 110	General Psychology	4	24
	Total			**126**	**102**

* ENG 001X has been equated to ENG 001A, it will need to be added to the requisites noted for ENG 001A.

4.3   [2024-25 Curriculum Timeline & Priority Submission dates](#)

4.4   2024-25 Semester Curriculum Office Hours – Open Sessions

Timeline: September 4, 2024, to April 24, 2025

Curriculum support will be provided to faculty via office hours to aid them in updating courses and programs for new CalGETC standard, Common Course Numbering (CCN), the local COD GE changes, new Gainful Employment regulations and regular curriculum submissions. Attend this workshop in-person or online via Zoom for assistance.

Check the [Curriculum Portal Calendar](#) for dates, times and meeting locations. Zoom links are also listed.

4.5   The Chancellor's Office – COCI Database Weeklong Closure Maintenance Periods impact the curriculum approval and implementation timeline:
        Closure Weeks:

- **January 8th – 14th**
- **March 25th – 31st**

4.6   Chancellor's Office Approval Time Frame:
- Two staff members are reviewing programs for the 116 Community Colleges.

- The Chancellor's Office approval timeline has increased from 60 days to 90 to 100 or more days due to limited staff.

- For programs that are submitted and returned for revisions the approval window of 90 to 100 or more days starts over.

- As a result of the COCI maintenance closure and approval time frame, programs may not be approved by a desired effective term. Faculty need to monitor their email from the Curriculum Team (Chair, Articulation Officer and Curriculum Specialists) and prepare to make program

revisions on a short timeline as needed.

5   Good of the Order

6   Future Agenda Topics

7   Adjournment

Next Meeting

Tuesday, February 04, 2024, | Time: 12:30 pm – 1:50 pm

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