



Application Deadline for Extended Academy – Friday, 29 May 2020, before 6pm
Orientation Dates – Required To Attend At Least One – To Be Determined
Fire Academy Start Date – Friday, August 28, 2020 at 8 AM

The College of the Desert Public Safety Academy FIRE 063A (Basic Firefighter Academy- Part 1) is the first required course of a sequential two semester accredited California State Fire Marshal (CSFM) Basic Firefighter Academy designed to provide cadets with a basic knowledge of fire service operations and the entry level skills required by the vast majority fire departments. Successful completion of both FIRE 063A and FIRE 063B (Basic Firefighter Academy-Part 2) are required to be eligible to apply for the State Firefighter I Certificate, after completion of the experience requirement. The extended Academy amounts to college units and a student completing the academy will receive certificates of achievement through the California State Fire Marshal's Office and IFSAC / Pro Board, California State Training Institute, the National Wildland Coordinating Group, and FEMA.

The COD-PSA Basic Fire Academy is accredited through the California State Fire Marshal's Office and adheres to the SFM's 2019 Certified Firefighter I requirements This certificate is also nationally recognized by the IFSAC / Pro Board standard of certification for the Fire Fighter I.

Applicants with questions concerning eligibility, including the completion of pre-requisites are encouraged to contact: Walter Holloway, Fire Academy Coordinator at (951) 331-9943 or wholloway@collegeofthedesert.edu. Also, Public Safety Academy staff at (760) 674-3765 or cperez@collegeofthedesert.edu.

Prerequisites for the Fire Academy

- Minimum age of 18 years to apply
- Fire 001 – Principles of Emergency Services*
- Current Emergency Medical Technician Certification **
- Physical Abilities Test Certificate (CPAT or BIDDLE must be completed within one (1) year prior to the start of the Fire Academy.)
 - **Note:** The **Kinesiology 037** course may be substituted for this requirement but the student **MUST** participate in the BIDDLE Ability Testing throughout the two semesters.
- Medical Exam conditioned for Respiratory FIT testing to be scheduled by Academy staff, paid for by the student.

** Successful completion of Fire 001 prior to or with concurrent enrollment with successful completion during Fire 63A is required to continue in Fire 63B.*

*** Students who have completed all pre-requisites except for the EMT certification are required to satisfactorily complete an approved Emergency Medical Responder (EMR) course prior to attending as per SFM guidelines and requirements. Note the EMT certification is required prior to receipt of Fire Academy Completion Certificate as per COD Public Safety Academy requirements.*



CPAT or BIDDLE physical abilities test can be found at the following links:

- CPAT - <http://www.cffjac.org/go/jac/cpat/>
- BIDDLE - <https://codpace.asapconnected.com/#CourseID=197369> or <https://www.sac.edu/AcademicProgs/HST/FireTech/Pages/Physical-Ability-Test.aspx>

Selection Process

The Fire Academy is open to all students who meet the prerequisites. Extra points are awarded to applicants for the following:

1. Military Experience
2. Associate's Degree
3. Bachelor's Degree
4. Master's Degree
5. Public Safety Experience
6. Paramedic License
7. Fire Technology classes above the minimum required to apply to the Fire Academy

If additional spots are available, applicants who are currently taking the prerequisites may be invited to the Academy provided all required documentation is submitted prior to the beginning of the Fire Academy class. Once candidates are selected to the Academy, an alternate list may be developed. If a spot in the Academy becomes available, applicants will be chosen from the alternate list.

If accepted into the Academy, Cadets will receive additional information as noted below;

- Directions and referral to complete a physician's respiratory fitness physical exam, again required prior to attending the Fire Academy.
- Instructions and requirements for obtaining the appropriate text and classroom materials.
- Instructions and requirements for obtaining required uniform elements.
- Instructions and requirements for obtaining Personal Protective Equipment (PPE) through an assigned third-party vendor, for a fee.

Sponsorship

The department sponsoring a cadet will provide safety gear/equipment and accepts responsibility for replacement or repair of such gear/equipment as necessary. Any financial support given to a cadet is at the agency's discretion. The fire department's **Training Chief or Their Designee** must submit a letter of sponsorship or nomination on department letterhead to the office of the COD Public Safety Academy – Fire Academy Office, attention Walt Holloway, Fire Academy Coordinator. A copy should also be included in the application packet.

Financial Aid

Some costs for the Fire Academy may be waived, such as unit fees, by applying for financial aid now at www.fafsa.ed.gov. When applying, use the College of the Desert code: 001182. For further information, contact Student Financial Services at (760) 773-2532.



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Physical/Medical Exams

In order to participate in the Fire Academy all Cadets must complete a physical/medical respiratory exam prior to starting the Fire Academy. Once you are accepted into the Academy, you will receive a packet to complete and take to a pre-designated physician where you will receive a respiratory FIT exam for determination of your respiratory fitness. Once obtained, you will then be fitted for a breathing mask which will be issued to you by the Fire Academy. Note that all medical exam paperwork must be received prior to the beginning of the Fire Academy.

Academy Schedule

Classes will begin in August 2019 and conclude in May 2020, over the Fall and Spring semesters. Classes are scheduled for Saturdays and Sundays from 0800 – 1700 Hrs., and every other Friday from 0800 Hrs. – 1700 Hrs., beginning with the first scheduled meeting. Classes will primarily meet at the Roy Wilson Training Center in Thousand Palms, but will also occasionally meet at the PSA classrooms on the COD campus. Additionally, there are occasional classes conducted offsite from the Fire Academy and appropriate notification will be made to the student prior to going offsite.

How to apply

Applications are available at the COD-Public Safety Academy (PSA) Lobby, or the Division of Applied Sciences & Business office (ASBU) on campus. ***Applications must be complete to be considered.***

Include the blank checklist with your application for the Coordinator's use. Completed applications may be dropped off at the COD-PSA Lobby, the ASBU office, or submitted via mail to:

Walt Holloway, Fire Academy Coordinator
43-500 Monterey Ave., Palm Desert, CA 92260



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Basic Firefighter Academy Checklist

(All Items Must Be Completed Prior To Acceptance To The Fire Academy)

Applicants Name _____

_____ ***Signed Acceptance Policy***

_____ ***Hold Harmless Agreement***

_____ ***Completed Application***

_____ ***Copy of Transcripts providing proof of Fire 001***

_____ ***Copy of Certification Card and/or Certificate providing proof of Medical Certification and/or Transcripts showing completion of course.***

_____ ***Copy of Current CPAT or Biddle completion (within one year prior to the start of the Fire Academy). Kinesiology 037 can be substituted here.***

_____ ***Current Resume***

_____ ***Nomination or Sponsorship Letter (Signed by a Training Chief or his/her designee – as required)***

(This Checklist To be completed by the Fire Academy Coordinator)

***Completed applications may be dropped off at the COD-PSA Lobby,
the ASBU office, or submitted via mail to:
Walt Holloway, Fire Academy Coordinator
43-500 Monterey Ave., Palm Desert, CA 92260***

Coordinator Signature _____ ***Date:*** _____



Basic Firefighter Academy Acceptance Guidelines

Due to the overwhelming demand for the COD-PSA Fire Firefighter Academy, acceptance into the program is based on both industry sponsorship and open enrollment. In addition:

- Only complete applications will be accepted.
- Sponsoring agencies have the first right of refusal for their allotted positions.
- The Fire Academy Coordinator may reassign positions to other agencies as needed.
- Positions not filled by agencies will convert to open enrollment.
- Applications for enrollment that exceed the class maximum will be placed into a lottery for selection.

Participating Coachella Valley Fire Agencies:

Cathedral City F.D. (allotted 4 spots)
 Palm Springs F.D. (allotted 4 spots)
 Riverside County / CAL Fire (allotted 8 spots)

Sponsorship

- Use of department safety equipment – sponsoring department shall be responsible for replacing or repairing equipment that may be damaged under normal circumstances during the normal course of the Academy.
- Any financial support given to a cadet is at the agency’s discretion.
- Sponsored applicants: Please have the department submit a Sponsorship letter on Department letterhead to the Fire Academy Coordinator. A copy should also be attached to your completed application.

Please contact Walter Holloway, Fire Academy Coordinator at (951) 331-9943 or wholloway@collegeofthedesert.edu if you have any further questions.

I have read and understand the above policy and I meet the minimum requirements for enrollment into this program.

Signature _____ Date _____

Printed Name _____



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Basic Firefighter Academy Admission Application

Name: _____
Last First MI

Address: _____
Street City State Zip Code

Phone Number: _____
Home Cell

Email address: _____

Date of Birth: _____
(Must be at least 18 years of age) Age

CA Driver's License Number: _____

Social Security Number (Last Four Digits): _____

Educational Background:

Name of High School: _____ **Year of Graduation:** _____

Name of College: _____

Course Major or Area of Study: _____ **Units Completed:** _____

Degree: _____ **Year of Graduation:** _____

Related Experience:

Please list any experience related to fire or emergency service. Include department and supervisor's name and corresponding dates:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____



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Military Experience: *Yes* *No*

Please list Branch, Rank, Duties, and Dates:

_____	_____
_____	_____
_____	_____

Fire Academy Pre-requisites:

Please indicate date completed. If not yet completed, indicate anticipated or scheduled date.

Fire 001 – Introduction to Firefighting: _____

California EMT Certified* _____

***Physical Abilities Test Biddle or CPAT** –
(Completed within 1 year prior to the first day of the academy.)*** _____

Kinesiology 037 (if applicable) _____

* Students who have completed all pre-requisites except for the EMT certification will be required to satisfactorily complete an approved Emergency Medical Technician course prior to receiving their Certificate of Completion for the Fire Academy.

** CPAT or BIDDLE physical abilities test can be found at the following links:

- CPAT - <http://www.cffjac.org/go/jac/cpat/>
- BIDDLE - <https://codpace.asapconnected.com/#CourseID=197369> or <https://www.sac.edu/AcademicProgs/HST/FireTech/Pages/Physical-Ability-Test.aspx>



***Desert Community College District on behalf of College of the Desert
Public Safety Academy Basic Firefighter Academy Hold Harmless Agreement***

I _____ wish to attend the College of the Desert's Public Safety Academy Basic Firefighter Training held at the Roy Wilson Training Center. I understand that the training consists of physical conditioning activities and hands on "skills testing", as it relates to the fire service. The physical conditioning program consists of **rigorous physical exercise on a weekly basis.**

The skills related to firefighting activities will include **heavy lifting, climbing and other arduous activities while on the ground, on ladders, in stairways, on roofs and other elevated locations.** I understand that I will also have to **perform in confined spaces and in areas of limited or zero visibility.** I understand that I will be required to wear firefighting protective clothing including coat, pants, boots, helmet and a 35-pound self-contained breathing apparatus. I understand that I will also **engage in actual firefighting, in extreme hazardous environments Immediately Dangerous to Life and Health (IDLH).**

The physical conditioning training involves exercise focusing on cardiovascular endurance as well as muscular strength. The intensity of the various exercises is individualized to the ability of the academy class and is generally increased throughout the course of the program. **Each exercise session lasts approximately 60 minutes** and consists of a 15 minute warm-up, with a 1.5 mile timed run, followed by physical exercises which may include, but are not limited to, sit-ups, leg raises, push-ups, and pull-ups.

I understand the inherent dangers of fire service activities and the training involved in the Basic Fire Academy. I have shown proof of medical insurance to cover any injuries that may occur as a result of my participation in the Basic Fire Academy and agree not to hold College of the Desert or its Staff liable for any injuries that may occur during the course of instruction.

I Hereby Release, Discharge, And Covenant Not To Sue The Desert Community College District, Its Trustees, Officers, Employees, Agents Or Volunteers, And If Applicable, Owners And Lessors Of Premises On Which The Activity Takes Place From All Liability, Claims, Demands, Losses, Or Damages On My Account Caused By Or Alleged To Be Caused In Whole Or In Part By The Negligence Of The "Releasees." I Further Agree, That If, Despite This Release And Waiver Of Liability, Assumption Of Risk, And Indemnity Agreement I, Or Anyone On My Behalf, Makes A Claim Against Any Of The Releasees, I Will Indemnify, Save, And Hold Harmless Each Of The Releasees From Any Litigation

Expenses, Arbitration Expenses, Medical Expenses, Attorney Fees, Loss, Liability, Damage Or Cost Which May Be Incurred As The Result Of Such Claim.

I Have Read This Agreement, Fully Understand Its Terms, Understand That I Have Given Up Substantial Rights By Signing It And Have Signed It Freely And Without Any Inducement Or Assurance Of Any Nature And Intend It To Be A Complete And Unconditional Release Of All Liability To The Greatest Extent Allowed By Law And Agree That If Any Portion Of This Agreement Is Held To Be Invalid, The Balance, Notwithstanding, Shall Continue In Full Force And Effect.



Print Name

Insurance Company Policy Number _____

Name of Policy Holder _____

_____ I currently do not have Medical Insurance Coverage (Uninsured applicants are still eligible for appointment to the Fire Academy.)

_____ I understand that the COD Student Health fee is intended for minor injuries and does not cover major medical expenses.

Signature

Date



Request for Sponsorship

(This form must be completed by a Training Chief or his/her designee.)

The _____ Fire Department/Agency would like to nominate _____ for a position in the upcoming College of the Desert Basic Fire Academy.

- We will provide the above mentioned candidate with all NFPA rated and required Structural Personal Protective Equipment (PPE), with the exception of Breathing Apparatus, to be provided by the Academy. We will accept full responsibility for the certification, repair, and maintenance of all gear issued to the candidate during the normal and appropriate course of training.
- We further understand that we are not responsible for covering this individual under Worker’s Compensation Insurance.

Name

Title

Signature

Date

(_____) _____
Contact Number



Request for Nomination

(This form must be completed by a Training Chief or his/her designee.)

The _____ Fire Department/Agency would like to nominate
_____ for a position in the upcoming College of the Desert
Basic Fire Academy.

- We will not provide the above mentioned candidate with all NFPA rated and required Structural Personal Protective Equipment (PPE), with the exception of Breathing Apparatus, to be provided by the Academy.
- We further understand that we are not responsible for covering this individual under Worker's Compensation Insurance.

Name

Title

Signature

Date

(_____)_____
Contact Number



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Estimated Fire Academy Costs* and Basic Fire Academy Fees**

\$851.00	Units at \$ 46.00 per unit
\$ 25.00	COD Student Transportation Fee
\$ 19.00	COD Health Fee
\$ 5.00	COD Student Activities Fee
\$ 115.00	IAFF & NFPA (2015). Fundamentals of Fire Fighter Skills and Hazardous Materials Response 4 th Edition Jones and Bartlett Publications w/ online Nav2 Advantage access - ISBN: 9781284151336
\$ 92.00	Total for Physical Fitness Uniforms & Equipment. Includes the following: \$ 48.00 - 4 T-shirts (\$12.00 each) \$ 44.00 - 2 pairs of gym shorts
\$ 512.25	Total for Uniforms Includes the following: \$ 32.00 – Uniform Pant (larger sizes extra) \$ 35.00 – Tactical BDU Pant (larger sizes extra) \$ 110.00 - 2 Long Sleeve Dress Shirts (\$55.00 each) \$ 8.00 - 1 Navy clip-on tie \$ 4.25 - 1 Silver tie bar \$ 19.00 - 1 Black basketweave 1 ½” with square silver buckle uniform belt \$ 189.00 - Black Lug Sole Station Boot with Steel Toe \$ 115.00 - Structure Helmet liner and Class Shield
\$ 1100.00	ADDITIONAL State Fire Training (SFT) and CSFM Certificates
\$ 600.00	Required Safety Gear Rental – Turnout Rental Agreement will be provided. (Students must provide NFPA approved safety gear if not renting.)
\$3204.25	<i>Estimated Total Costs, Included Both Semesters</i>
	Additional - Running Shoes: \$ 50.00 - \$ 150.00

* All costs are estimated and subject to change

** Financial Aid available

****** Academy Will Provide Vendors and Specifications For
All Uniforms / Accessories***